



SURGERY CANCELLATION POLICY

The scheduling of your surgery requires a coordinated effort of multiple people beginning with your doctor and his administrative staff. Evaluation at the surgery center or hospital by administrative, nursing, and anesthesia staff is also a time consuming and expensive period. Authorization by your insurance carrier must be obtained and the appropriate instruments for your operation must be ordered and made available for the time of your surgery. A tremendous amount of work takes place in preparation for your operation.

Patients are often asked to wait several months for their surgeries because of the large volume of patients treated. Many of these patients would like to have their surgeries moved to a closer date if possible.

Cancellation of surgery is sometimes unavoidable due to medical problems or conflicts that cannot be avoided. These cancellations, however, result in unused operative time. Potentially productive time by the physician goes unused despite the amount of work required in preparation for that particular surgery. Other patients who could have benefited from that operative time cannot do so unless it is made available soon enough.

Therefore, **a minimum of ONE WEEK notification is required for surgery cancellation.** This allows the physician and staff to fill the slot with another patient. IF you must cancel your operation, please call the office at 703-468-2205.

Failure to notify us of cancellation in the required time will result in a charge of \$250.00. This will be posted to your account. Exceptions to this policy will be made only for emergencies and conflicts beyond your control.

I have read this policy and understand that cancellation may result in a \$250 fee.

PATIENT NAME _____

PATIENT SIGNATURE _____

DATE _____